

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

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| Decision type | <input checked="" type="checkbox"/> Key Decision | <input type="checkbox"/> Significant Operational Decision | <input type="checkbox"/> Administrative Decision |
| Approximate value | <input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000 | <input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000 | <input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 |
| Director¹ | Director of City Development | | |
| Contact person: | Paul Russell | Telephone number: 0113 378 7259 | |
| Subject²: | East of Otley Relief Road – Approval to Tender | | |
| Decision details³: | <p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer Highways and Transportation gave authority:</p> <ul style="list-style-type: none"> a) to tender the East of Otley Relief Road Contract through the YorCivils Major Schemes lot; and b) to approve the tender evaluation procedure of quality 60% and price 40% and to waive CPR 15.1 to depart from the quality-price separated approach | | |
| | <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>The East of Otley site was first identified as a development opportunity in 1995, and became allocated for mixed uses (residential and employment development) in the adoption of the 2006 Unitary Development Plan. The development site is saved and identified in the adopted Site Allocation Plan (SAP) as contributing to the important role in delivering new homes and jobs for this part of the district. It is the largest single allocation within the Outer North West Area of Leeds.</p> <p>A key priority is the delivery of the EORR to unlock development through the</p> | | |

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list


³ Simply refer to supporting report where used as these matters have been set out in detail.

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| | <p>provision of a major new access road and to achieve the wider environmental, social and economic benefits this would bring for Otley. The EORR will be a highly technical, and challenging engineering project with costs significantly exceeding that of a standard highway, requiring collaboration and motivation of all the landowners across the site. The site is also in multiple ownerships with complex commercial, legal, land and planning challenges to be addressed.</p> |
| | <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>This procurement will provide additional resource within Highways and Transportation to enable the detailed design of EORR to progress utilising the skills, knowledge and expertise of the successful contractor.</p> |
| Affected wards: | Otley & Yeadon |
| Details of consultation undertaken⁴: | Executive Member 23/11/20 |
| | Ward Councillors |
| | Others |
| Implementation | <p>Officer accountable, and proposed timescales for implementation</p> <p>Oliver Priestley/Construction of the EORR needs to commence by late 2021.</p> |
| List of Forthcoming Key Decisions⁵ | Date Added to List:-28/10/20 |
| | If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision |
| | <p>If Special Urgency Relevant Scrutiny Chair(s) approval</p> <p>Signature _____ Date _____</p> |
| Publication of report⁶ | If not published for 5 clear working days prior to decision being taken the reason why not possible: |
| | <p>If published late relevant Executive member's approval</p> <p>Signature _____ Date _____</p> |

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

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| Call In | Is the decision available ⁷ for call-in? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| | If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: | |
| Approval of Decision | Authorised decision maker ⁸ Gary Bartlett – Chief Officer, Highways & Transportation | |
| | Signature  | Date: 26/11/2020 |

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.